

### **CiCea RESEARCH GRANT 2014**

- The Association is inviting applications from groups of members for research support. The available award is **1500 Euro**.
- Applications should be made in the format indicated below, and e-mailed to the Association office ([ciceassociation@gmail.com](mailto:ciceassociation@gmail.com)) by **1 of October, 2013**.

### **Application Guidelines**

- The application must be made by a group of **at least THREE Association** members, from different institutions. **International collaboration** is strongly preferred.
- Please indicate the **title** of the research proposal.
- Please provide a **one page long CV** of each applicant and a **list of publications** that are relevant in relation to the proposed research project.
- Please describe the **aim of the research** and its **relevance** in terms of **citizenship** (250 words).
- Please give a short **theoretical background**: what has been done in the given field and how the proposed research can contribute with new insight to the already existing knowledge (500 words).
- Please describe the **planned research**: sample (who will be researched – if applicable), what methodology will be used, how the results will be analyzed and provide an indicative **timetable** (750 words).
- Please describe the **planned outcomes** of the research (publications, conferences, educational use etc.) (250 words).
- In case the grant is planned to be used to supplement other awards and grants, then the research proposal must clearly specify what the present proposal adds to the overall project.
- The Association will require a **final report** at the end of the project, that describes how the goal of the research was met, the research itself and its results and planned dissemination of the results (3000 words). The final report should also contain an appendix on the **descripton of the expenditure**.

- The project proposed should be completed within 12 months. It must start **by January 1, 2014 and end by December 31, 2014.**
- A **final report** is due by **March 31, 2015.**
- The support of the Association must be acknowledged in all reports, articles, etc., resulting from the project.
- Please provide an informative and detailed **description of the budget.** The financial planning should be realistic and in line Associations's criteria for funding:

The budget **can** include:

- travel for research purposes
- transcription costs
- research assistance
- events directly linked to the research project
- incentives for research participants
- photocopying
- statistical consulting

The budget **cannot** include:

- conference registration and associated fees
- general subsistence
- capital expenditure (e.g, building refurbishment, equipment acquisition, etc)
- consumables (e.g, stationery, scientific supplies, websites etc)
- school, college or university fees
- research or study by an individual school/college/university student
- covering existing salary costs or professional fees
- retrospective research
- replacement of statutory funding
- commercial activities

### **Procedure**

- All applications will be reviewed by the CiCea Executive committee.
- Feed-back about acceptance or non-acceptance is expected by **November 30, 2013.**
- The award will be transferred to a designated official bank account by **December 31, 2013.**

**APPLICATIONS ARE WELCOME!!!!**

**Inquiries should be addressed to Márta Fülöp, Research and Publication Officer, CiCea**  
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